

BEQUEST INTENTION LETTER

Dear Berkeley Public Library Foundation:

It is my pleasure to inform you that I have named the Berkeley Public Library Foundation tax ID # 92-3280180 as a beneficiary of an estate gift. This letter signifies my intention to make a bequest through my estate plan (_____ % of _____) or approximately (\$ _____)

This gift will take the form of

[BENEFICIARY OF A WILL, TRUST, LIFE INSURANCE POLICY, IRA OR RETIREMENT PLAN, BANK/INVESTMENT ACCOUNT, OTHER].

Understanding that this gift intention may be changed at any time, I will inform you should I change my intent toward the Berkeley Public Library Foundation or should the dollar value of my estate's potential donation significantly increase or decrease. Investing in the future of the public library gives me great satisfaction in knowing that my gift will help future generations.

Sincerely,

Print Name

Sign Name

Signature Date: _____

Address: Street _____ City _____

State _____ ZIP _____ Phone _____

E-mail _____

Thank you for sharing this information to ensure that when the time comes, the Berkeley Public Library Foundation understands and can abide by your bequest intentions. Please return to: BPL Foundation, Attn: Kathy Huff, Executive Director, Berkeley Public Library Foundation, 2031 Bancroft Way, Berkeley CA 94704.